

## Government-Issued Device Acknowledgment and Responsibility Agreement

Date: 2-8-25

Recipient Name: Kimberly Little

Position/Title: ANC 8B04

ANC Official Phone Number: 202 704 5235

### Devices Received

I, Kimberly Little, acknowledge that I have received the following government-issued devices, purchased with government funds:

1. 2020 MacBook Air 13" (8gb - 256gb - i5) Like New Device
2. iPhone 13 - 128b - Brand New Sealed

### Acknowledgment and Responsibility

I understand and agree to the following terms regarding the use and safekeeping of these devices:

- 1. Ownership & Return Requirement:** These devices remain the property of the government and must be returned in good working condition at the conclusion of my two-year term or upon request by the agency.
- 2. Loss, Theft, or Damage:** In the event of loss, theft, or damage, I am required to file an official police report and immediately notify ANC 8B Commission. I acknowledge that if the devices are lost, stolen, or damaged, they will not be replaced by the government.
- 3. Proper Use and Care:** I am responsible for the proper use, maintenance, and security of these devices. • I will not misuse, tamper with, or allow unauthorized access to these devices.
- 4. Compliance with Policies:** I will adhere to all applicable government policies and regulations regarding the use of these devices, including but not limited to data security and confidentiality guidelines.

By signing this document, I confirm that I have received the above-listed devices and accept full responsibility for their safekeeping and return.

Signature: Kimberly Little

Printed Name: Kimberly Little

Date: 2-8-25

## Government-Issued Device Acknowledgment and Responsibility Agreement

Date: 2-8-2025

Recipient Name: MARCELUS HICKMAN

Position/Title: ANC 8B016

ANC Official Phone Number: 202.550.10914

### Devices Received

I, MARCELUS HICKMAN, acknowledge that I have received the following government-issued devices, purchased with government funds:

1. 2020 MacBook Air 13" (8gb - 256gb - i5) Like New Device
2. iPhone 13 - 128b - Brand New Sealed

### Acknowledgment and Responsibility

I understand and agree to the following terms regarding the use and safekeeping of these devices:

- 1. Ownership & Return Requirement:** These devices remain the property of the government and must be returned in good working condition at the conclusion of my two-year term or upon request by the agency.
- 2. Loss, Theft, or Damage:** In the event of loss, theft, or damage, I am required to file an official police report and immediately notify ANC 8B Commission. I acknowledge that if the devices are lost, stolen, or damaged, they will not be replaced by the government.
- 3. Proper Use and Care:** I am responsible for the proper use, maintenance, and security of these devices. • I will not misuse, tamper with, or allow unauthorized access to these devices.
- 4. Compliance with Policies:** I will adhere to all applicable government policies and regulations regarding the use of these devices, including but not limited to data security and confidentiality guidelines.

By signing this document, I confirm that I have received the above-listed devices and accept full responsibility for their safekeeping and return.

Signature: MARCELUS HICKMAN

Printed Name: MARCELUS HICKMAN

Date: 2/8/2025

## Government-Issued Device Acknowledgment and Responsibility Agreement

Date: 2/7/2025

Recipient Name: Talema Keyes

Position/Title: Commissioner

ANC Official Phone Number: 202-710-5370

### Devices Received

I, Talema Keyes, acknowledge that I have received the following government-issued devices, purchased with government funds:

1. 2020 MacBook Air 13" (8gb - 256gb - i5) Like New Device
2. iPhone 13 - 128b - Brand New Sealed

### Acknowledgment and Responsibility

I understand and agree to the following terms regarding the use and safekeeping of these devices:

- 1. Ownership & Return Requirement:** These devices remain the property of the government and must be returned in good working condition at the conclusion of my two-year term or upon request by the agency.
- 2. Loss, Theft, or Damage:** In the event of loss, theft, or damage, I am required to file an official police report and immediately notify ANC 8B Commission. I acknowledge that if the devices are lost, stolen, or damaged, they will not be replaced by the government.
- 3. Proper Use and Care:** I am responsible for the proper use, maintenance, and security of these devices. • I will not misuse, tamper with, or allow unauthorized access to these devices.
- 4. Compliance with Policies:** I will adhere to all applicable government policies and regulations regarding the use of these devices, including but not limited to data security and confidentiality guidelines.

By signing this document, I confirm that I have received the above-listed devices and accept full responsibility for their safekeeping and return.

Signature: 

Printed Name: Talema Keyes

Date: 2/7/2025

## Government-Issued Device Acknowledgment and Responsibility Agreement

Date: 2/18/25

Recipient Name: SADY

Position/Title: Vice Pres

ANC Official Phone Number: \_\_\_\_\_

### Devices Received

I, SADY, acknowledge that I have received the following government-issued devices, purchased with government funds:

1. 2020 MacBook Air 13" (8gb - 256gb - i5) Like New Device
2. iPhone 13 - 128b - Brand New Sealed

### Acknowledgment and Responsibility

I understand and agree to the following terms regarding the use and safekeeping of these devices:

1. **Ownership & Return Requirement:** These devices remain the property of the government and must be returned in good working condition at the conclusion of my two-year term or upon request by the agency.
2. **Loss, Theft, or Damage:** In the event of loss, theft, or damage, I am required to file an official police report and immediately notify ANC 8B Commission. I acknowledge that if the devices are lost, stolen, or damaged, they will not be replaced by the government.
3. **Proper Use and Care:** I am responsible for the proper use, maintenance, and security of these devices. • I will not misuse, tamper with, or allow unauthorized access to these devices.
4. **Compliance with Policies:** I will adhere to all applicable government policies and regulations regarding the use of these devices, including but not limited to data security and confidentiality guidelines.

By signing this document, I confirm that I have received the above-listed devices and accept full responsibility for their safekeeping and return.

Signature: [Signature]

Printed Name: SADY

Date: 2/18/25